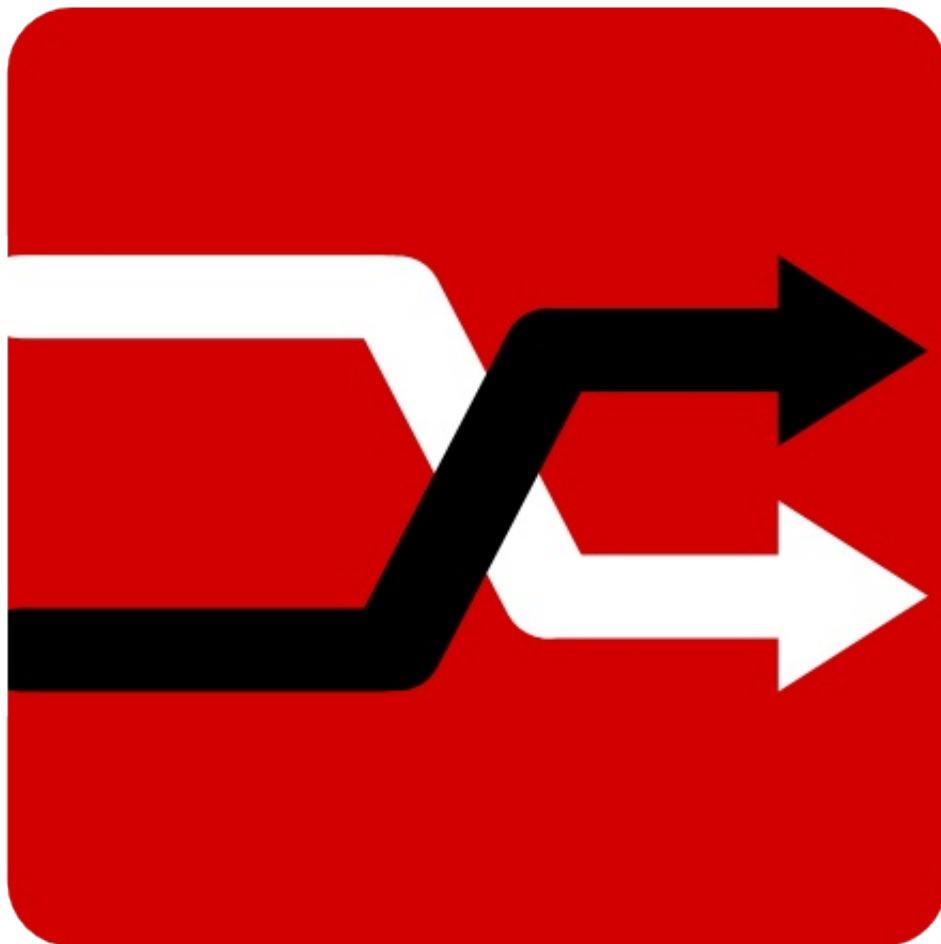


# USER GUIDE

File Master 1.1  
Folder Cleaner 1.0



# Copyright Notice

File Master 1.1 and Folder Cleaner 1.0 are simple multipurpose file handling tools.

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## What are File Master and Folder Cleaner?

File Master is a batch renaming tool. File Master gives the user many useful tools to manipulate several files at once. This can be useful in chases where files should be stored with similar file names, for example photo imports. Folder Cleaner is a simple program that lets you move files to locations based on their file extension. You can for example move all pdf documents to your document folder. This can be useful if you wish to clean up your download folder.

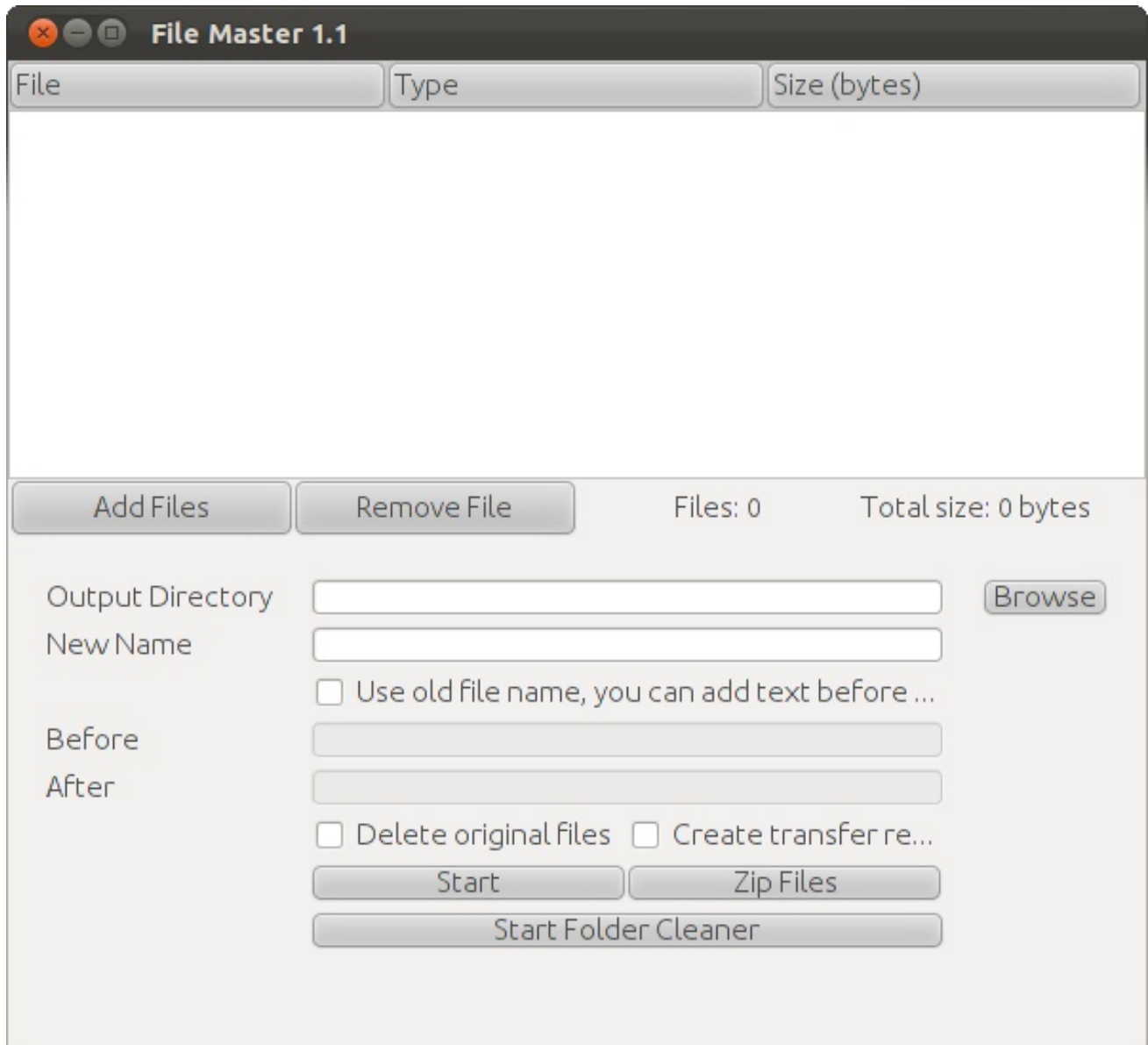
Both applications are written in Java, and can run on any computer with the Java Virtual Machine installed. The simple user interfaces makes File Master and Folder Cleaner easy and quick to use for anyone.

The license (GNU General Public License 3.0) allows anyone to modify and redistribute the programs as they see fit, as long as they republish it under the same license. This ensures that the software remains free to use for everyone! The applications and source code can be downloaded for free here:

[SourceForge](#)

For contact information and links, [see the last page!](#)

# File Master: The User Interface

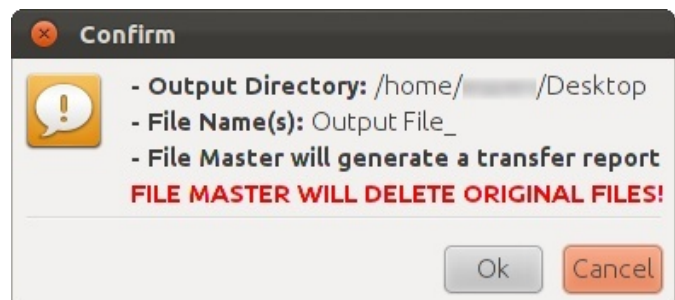


The user interface of File Master 1.1, as seen on Ubuntu 11.10

At the top of the window you can see a table, here all selected files will be displayed. Below you can see buttons to add and remove files. File Master will also display how many files you have selected and how big they are.

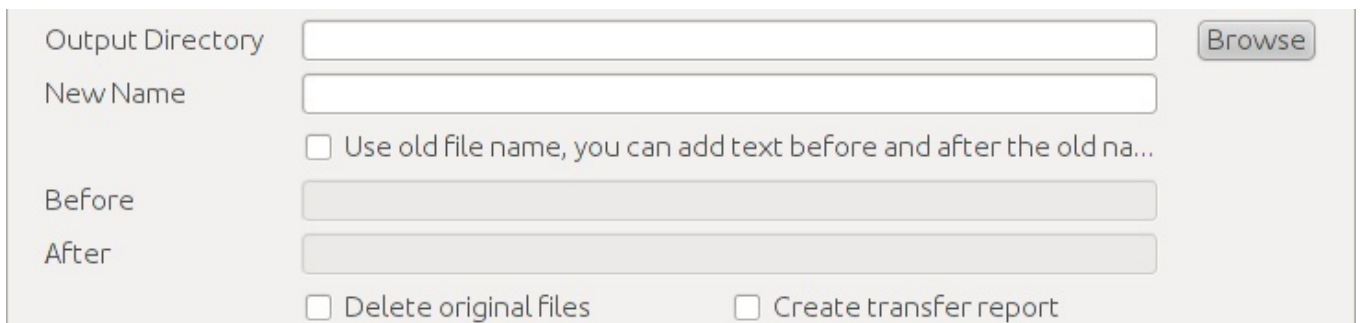
The input fields below are used to choose the new name. If you choose to add text before and after the original file name. It also gives you the options to create a report and to delete the original files after the operations are done. File Master also has an option to zip the selected files. The zip file will be placed in the output directory. The start button will start the chosen operations, and you will have to confirm the operations you have chosen.

The button labeled "Start Folder Cleaner" opens the [Folder Cleaner](#) application.



## File Master: Options

File Master provides the user with many useful options to manipulate files. This section covers some of the main features.

The image shows a screenshot of the 'File Master: Options' dialog box. It has a light gray background and a thin border. The options are arranged in a form-like structure. At the top, there is a text input field for 'Output Directory' followed by a 'Browse' button. Below this is a text input field for 'New Name'. Underneath the 'New Name' field is a checkbox labeled 'Use old file name, you can add text before and after the old na...'. Below the checkbox are two more text input fields, one labeled 'Before' and one labeled 'After'. At the bottom of the dialog, there are two checkboxes: 'Delete original files' and 'Create transfer report'.

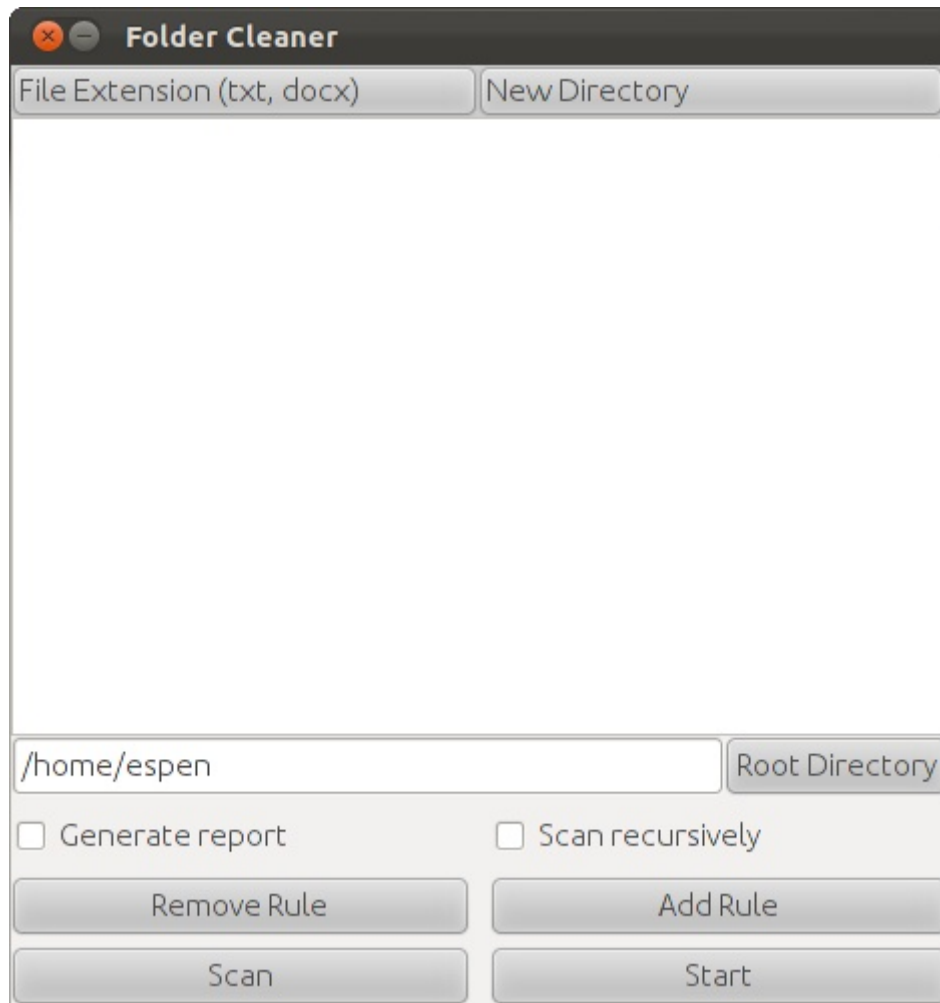
**Output Directory:** Path to the output folder. This option is system dependant, a UNIX filepath does not work on a Windows system. Pressing the button will open a folder selection dialog.

**New Name:** The new file name. An index will be added after each output file name, for example Output\_1.jpg, Output\_2.jpg. If you choose to use the old file name you can add text before and after it.

**Delete Original Files:** If you select this option the files will be deleted after File Master is done with them.

**Create Transfer Report:** This option will generate a transfer report and place it in the output directory. The file will be named report.txt, and will contain the new and old file names.

# Folder Cleaner: The User Interface



The table at the top of the window contains the rules for Folder Cleaner. These rules tell Folder Cleaner what kind of files belong in what directory. Pressing the button labeled "Add Rule" will create a wizard to guide you through the process.

The text field below the table shows the path to the root directory. This is the directory that Folder Cleaner will scan for files. Pressing the button next to the text field will open a file browser to help you locate the directory. The default directory is the users home folder.

The Generate Report option will create a report containing the rules and files moved. The report will be placed in the root directory.

If the Scan Recursively checkbox is enabled Folder Cleaner will scan the root directory and all its subdirectories (and so on). This might take a while. Pressing the Scan button will present the user with all the files found. However, Folder Cleaner will not move anything.

## Contact Information

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